

Association of Shotokan Karate / A. S. Karate Council Alberta

2017 Annual General Meeting – June 11, 2017

Agenda & MINUTES:

Meeting called to order at 2:50pm.

1. Attendance – Establish quorum of 7 voting members of the ASK
 - Non-voting members:
 - Chris Walker
 - Kristie Schafer
 - Denys Bedard
 - Voting members:
 - Darryl Morrison
 - Orlando Quintero
 - Keith Uyeno
 - Helen Chang
 - Ray Schafer
 - Vikas Sood
 - Kyra Hanson
 - Shoko Kokame
 - Mary Tain

2. Review & approval of minutes from 2016 AGM (Darryl) (see pages 3&4)
 - *Motion to approve the 2016 Minutes: Keith; Second: Orlando (unanimously passed)*

3. Year Summary (Darryl, Sensei Chris, Sensei Kristie)
 - Volunteer Acknowledgements
 - Review/audit of financials – Lee Henderson and Ray Schafer
 - ASK Grading Record Book – Nathaly Pizarro
 - Events – Helen & Kristie
 - Board of Directors
 - 2016 ASK Summer Camp
 - Operating account (net: revenue – expenses) = -\$1,200
 - Casino funds (expenses) = -\$9,400
 - Net cost = \$10,600
 - 2016 Christmas Party
 - Revenue = ~\$500
 - Expenses (Operating account) = -\$2,176
 - Net cost = \$1,676
 - 2017 Calgary Open Shotokan Cup (4th Annual)
 - Revenue (13 dojos / 83 competitors) = \$3,341
 - Expenses (officials + food; Operating account) = -\$3,517
 - Expenses (venue / medals / trophies; Casino account) = -\$2,719
 - Net cost = \$2,895

- New online registration form / eCommerce
 - Works great! 61 members registered online.
 - However, we are not reaching everyone by email / website – 12 students from last grading were not registered
 - Banzai website needs a makeover with clear instructions for new students (ASK registration; fees for Banzai; how to get a gi; etc)
 - Other admin, etc.
 - ASK badges – have been sourced and ordered through Arawaza (haven't arrived yet) – *Badges arrived Jun 21*
 - ASK jackets – request for reorder – *Helen to bring sizing options to the camp.*
 - ASK Grading record sheets - complete
 - AGLC Casino Financial Report for year ending Dec 31, 2016 (complete)
 - Society Annual Return for ASK FYr ending Nov 30, 2015 (refiled with Lee & Ray's signatures as reviewers)
4. Presentation / approval of financials, ASK FYr Dec 1, 2015 to Nov 30, 2016 (Darryl)
- Requirement for Society Annual Return filing (due now)
 - *Motion to approve the Financials: Kyra; Second: Helen (unanimously passed)*
5. Board of Directors – Changes and Elections of New Members
- Current Board:
 - President: Darryl
 - Vice President: Nancy
 - Treasurer: Orlando/Darryl
 - Director / Events: Helen
 - Casino Chair: Keith
 - Membership Officer (Gradings, Karate Alberta club renewal): Nathaly
 - Websites / Email List (MailChimp) / Registration Form (RegFox/WebConnex): Darryl/Keith
 - Nominations / Elections
 - **All positions are up for election – Volunteers are welcome!**
 - *Resignations/Nominations/Changes to Board:*
 1. *Darryl resigned as President; Ray Schafer was nominated as President*
 2. *Nancy resigned as Vice-President, but will stay on the board as Director*
 3. *Darryl was nominated for Vice-President*
 4. *Helen resigned as Director, but will stay involved as a volunteer Events planner*
 5. *Keith will stay on as Director and Casino Chair*
 6. *Orlando will stay on as Treasurer*
 7. *Nathaly will stay on as Membership Officer*
 8. *Jake was nominated to the board as a Director*
 - *Motion to approve all of the changes to the Board of Directors: Kristie; Second: Orlando (unanimously passed)*

New Board of Directors:

Name	Role	Name	Role
<i>Ray Schafer</i>	<i>President</i>	<i>Darryl Morrison</i>	<i>Vice President</i>
<i>Orlando Quintero</i>	<i>Treasurer</i>	<i>Nathaly Pizarro</i>	<i>Membership Officer</i>
<i>Keith Uyeno</i>	<i>Director & Casino Chair</i>	<i>Nancy Mayo</i>	<i>Director</i>
<i>Jake Pickering</i>	<i>Director</i>		

6. Upcoming events, activities, uses of casino funds

- Casino Fundraiser – Aug 7/8 (Keith)
- 2017 Karate Camp – Aug 12/13
- 2017 Christmas Party – Date TBD
- 2018 USA Open & Junior International Cup
- Other tournaments, seminars, ideas?
- *Make-up grading on July 9 for those members who missed the May 28 grading.*

7. Round-table

8. Meeting adjournment

- *Motion made to adjourn the meeting: Helen; Second: Kristie (unanimously passed)*
- *Meeting adjourned at 3:50pm.*

2016 Annual General Meeting – May 29, 2016
Minutes Issued July 4, 2016

Agenda:

1. Attendance – Establish quorum of 7 voting members of the ASK

Quorum established with 10 voting members.

Non-voting members:

- Sensei Chris Walker (ASK Chief Instructor)
- Sensei Marc Ward (President, Karate Alberta; Director, Karate Canada)

Voting members:

- Darryl Morrison (President)
- Nancy Mayo (Vice President)
- Helen Chang (Treasurer (outgoing); Director & Events Planner)
- Orlando Quintero (Director; Treasurer (elect))
- Nathaly Pizarro (Membership Officer)
- David Tain
- Mihaela Gillund
- Marty Gillund
- Lorraine Sundberg
- Reza Rastegareraazooni

2. Year in Review (Sensei Chris Walker and Darryl)

3. Volunteer Acknowledgments

- Christmas party (Helen, Darryl)
- January casino (Keith and all of the ASK members and parents who contributed)
- Chris De Sousa Costa seminar (Kristie)
- 2016 Calgary Open Shotokan Cup (Helen, Orlando, Darryl, plus all of the paid organizers)
- US Open – Team Jackets and Travel Coordination (Helen, plus our coaches)
- Emergency First Responder Training for ASK Board (Helen)

4. Year Highlights / Events Summary

- Pine Waves Dojo closed due to Denys moving to Vernon, BC
- 2015 ASK Summer Camp
- 2015 All Alberta Karate Invitational (ASK competitors' registration subsidized with casino funds)
- Fundraising Casino (January) – brought in \$70k
- New ASK club "Waza-ari Dojo" opened by Sensei Kristie Schafer
- De Sousa Costa seminar (subsidized with casino funds; ~\$3500)
- US Open (subsidized with casino funds; ~\$15,000)
 - Largest ASK team ever – 11 competitors!
- 2016 Calgary Open Shotokan Cup (funded primarily from registration fees)

- Larger attendance than expected; created challenges; areas for improvement have been identified for next year
 - Registration fees: \$6600
 - Expenses: \$5690 (from Operating) + \$1290 (facility, medals; from Casino) = \$6980
 - ASK Scholarships
 - Arash Nourimand (UofT engineering) was awarded the 3rd ASK Scholarship
 - We were approved to increase the amount of the scholarship to \$2000 for full-time students (Helen)
 - Changes to ASK instructors
 - Denys moved away (Pine Waves closed); Jake added; Visiting Instructor added
 - Dan Grading Syllabus – syllabus from South African Shotokan Karate Shihankai implemented as of Nov 2015
5. Review & approval of minutes from 2015 AGM (Darryl)
- Darryl circulated hard copies of the 2015 minutes for review.
 - Motion to approve: Nancy
 - Second: Helen
 - Motion passed unanimously
6. Presentation / approval of financials, FYr Dec 1, 2014 to Nov 30, 2015 (Darryl or Helen)
- Darryl presented the financials.
 - Motion to approve: Helen
 - Second: Orlando
 - Motion passed unanimously
7. Presentation / Approval of Dec 2014 – Nov 2015 FYr Financials (Darryl)
- Required for Society Annual Return filing
 - Action: Complete filing (Darryl)
8. Board of Directors – Changes and Elections of New Members
- WaLe Balogun has formally resigned as Director as of May 27, 2016 – No longer an ASK member
 - Nominations / Elections / Positions:
 - President: Darryl
 - Vice President: Nancy
 - Secretary/Treasurer: Officially Helen, but potentially vacant (Darryl would like to officially transition out of the role of acting Treasurer)
 1. Motion made to nominate Orlando as Treasurer: Helen
 2. Second: Nathaly
 3. Motion passed unanimously
 - Director: Helen
 - Director: Orlando (elected at Apr 14 Board Meeting)
 - Casino Chair: Keith
 - Membership Officer: Nathaly
 - Nominations / Elections

9. Upcoming events, activities, uses of casino funds

- Development of a budget based on these ideas (Darryl & new treasurer)
- 2016 Summer Camp – Aug 12-14 - New location and format (Helen to provide brief overview)
 - i. Helen provided a brief outline of the upcoming camp. The proposal and schedule has been drafted. T-Shirt design is being finalized. Kristie has constructed an online registration tool
- Seminar with Alexandru Sorin (Coach of Quebec Provincial Karate Team) – Date to be determined (Kristie)
- Fall ASK Junior Tournament – Small, fun tournament for practice (dates TBD; need organizing committee)
 - i. Action: Orlando and Darryl with Sensei Chris to organize for the Dalhousie Community Centre; need to finalize date and book the venue (Orlando / Darryl)
- 2017 USA Open & Junior International Cup
 - i. Big investment, but it the kids took a lot away from the experience and it was a great opportunity. The kids came back different from the experience. There is a high level of competition at this event. We should consider funding a team in 2017, but it may have to be smaller due to budgetary limitations.
 - ii. Reimbursement to parents was completed in June.
- 2016 Christmas Party – volunteers to organize? New ideas?
 - i. Consensus is that a 3rd annual Christmas party at Mountain View Bowl is a good idea.
 - ii. Request for 5-pin this time
 - iii. Action: Decide on date and book the venue (Helen / Darryl)
- Web based membership information / payment system – Contractor identified (Darryl)
 - i. Marc to put Nathaly into contact with someone from Karate Alberta to maybe use a membership registration tool that is already in use.
- New grading books (Nathaly)
 - i. In progress with Nathaly
- Embroidered belts for members who have recently achieved their rank of Shodan (Sensei Chris's idea from last year)
 - i. In progress. Belts have been ordered. (Helen)
- Next casino – will happen Q3-2017
- Other tournaments, seminars, ideas?
 - i. Canada Open 2017 in Vancouver (Karate Canada event). Dates and details TBA. (Marc)
 - ii. Western Canadians 2016; June 4. ASK athletes competing.

10. Round-table

- No more discussion.

11. Meeting adjournment

- Motion to adjourn: Helen
- Second: Orlando
- Motion passed unanimously